



MAKERSPACE POLICY

Effective Date: September 13, 2022

Revised Date:

Purpose

The Makerspace of the Thomas St. Angelo Public Library of Cumberland provides a flexible, participatory learning environment where Makers can utilize a variety of hands-on opportunities to invent, collaborate, design, and transform ideas into reality.

Eligibility

The Makerspace is open to Thomas St. Angelo Public Library of Cumberland patrons.

Adult supervision may be required for anyone under the age of 18. Library staff will determine if adult supervision is needed.

Use of Machinery/Equipment

Makerspace equipment may only be used for lawful purposes. The Makerspace equipment may not be used to create materials that are:

- Prohibited by local, state, or federal law
- Unsafe, harmful, dangerous or poses a threat to the well-being of others
- Used as a weapon
- Obscene or otherwise inappropriate for the Library environment, as determined by Library staff

Some equipment may require training before use. Makers may not use these pieces of equipment unless the Maker has attended a training session.

When using a tool that does not require specific training, the Maker agrees that they will use that tool or equipment in a safe and proper manner.

The Maker will not attempt to modify any of the equipment, including changing blades, ink cartridges, filenames, etc. Library staff will perform any needed maintenance or modification at their discretion.

Makerspace equipment may not be left unattended while in use.

Items used in the Makerspace are to be returned in the same condition as they were issued, barring normal wear and tear. The Maker agrees to pay for the loss or damage to any items. The Maker agrees to take precautions to avoid causing unnecessary mess or damage in the Makerspace. The Maker agrees to clean up their workspace following use.

The Library is not responsible for any manufacturing defects in the quality of workmanship or materials inherent in any of the tools or equipment in the Makerspace. If any of the equipment begins to act unsafely or incorrectly, the Maker must immediately discontinue use and notify Library staff. If the Maker notices any damage to the equipment, they must notify the Library staff and ask approval before use.

Staff must approve all patron-supplied materials before they are used on machines to reduce the risk of damage to machines or harm within the Makerspace.

Patrons of the Thomas St. Angelo Public Library of Cumberland may schedule an appointment with a staff member to explain the operation of tools and equipment.

The Library is not responsible for failed projects.

The Library reserves the right to:

- Set a maximum time limit for a Maker to use the Makerspace.
- Use the Makerspace for programs and activities, making it temporarily unavailable to the public.
- Refuse any request to use the Makerspace.
- Halt, delete, or disallow the creation of items that violate The Thomas St. Angelo Public Library of Cumberland policies.